

IMPORTANT AIRLINE INFORMATION

Please be sure your Flight Manifest is in Alphabetical order, with last names first. The names should appear as they do on each individual's legal identification. Also include date of birth and gender for each traveler.

Upon our receipt of your Flight Manifest, we will immediately forward it to our airline representative. They in turn will be sending your tickets directly to you approximately 2 weeks prior to your departure. In order to do this, we will need a specific contact person and address, along with the contact person's day time telephone number, as your airline tickets will be sent by courier and **CANNOT be delivered to a **POST OFFICE BOX**. Please complete this form and fax or mail this information to us along with your Flight Manifest.**

If your tickets are E-tickets, you will receive and email confirmation approximately 1 week before your departure.

Group Name: _____

Contact Name: _____

Address: _____

Telephone #
At Address: _____

Email Address: _____