



PAYMENT AND CANCELLATION POLICY

PAYMENT POLICY

A deposit of \$100.00 per person is due immediately upon the signing of an application. Please make a copy of both sides of the application for your records.

- Upon receipt of your first invoice you will note that your balance due has been divided into three equal payments.
- Payment due dates have been dispersed equally over the time period of the current date and your departure date.
- Final Payment is due **NO LATER** than **30** days prior to your departure date.

**All payments must be made in U.S. currency.
Please make all checks payable to:
Educational Performance Tours
199 Third Street
Staten Island, NY 10306**

CANCELLATION POLICY

In consideration of advance non-refundable payments made by Educational Performance Tours to hotels, restaurants, outside vendors, airlines and other agents associated with travel and/or tour arrangements, accommodations, and/or services the following will apply:

Cancellations received from 45 to 30 days prior to your departure date will be charged a \$50.00 per person cancellation fee plus any cancellation charges levied by various tour operators and vendors

Cancellations received from 29 days or less to your departure date will receive NO refund

PLEASE NOTE: The above payment schedule applies only to the inclusions of your tour proposal and may not apply to additional services such as air, train, bus, etc. If we have made additional arrangements and reservations for your tour, the payment policy as well as the cancellation penalties may differ from the standard policy. Please contact us for specific details.